

# APPROVED MINUTES



## Tenants Together

Meeting held on Wednesday 4 February 2026  
at 10.00 a.m. via Zoom

Meeting Chair – Gordon Saunders

Name	Initials	Position	Local Authority Area
<b>Present:</b>			
Colin Stewart	CS	Chair	Aberdeen City
Shona Gorman	SG	Vice-Chair	Falkirk
Gordon Saunders	GS	Treasurer	Scottish Borders
Anne Cameron	AC	Committee Member	South Ayrshire
John Duffy	JD	Committee Member	North Lanarkshire
Margaret Dymond	MD	Committee Member	Renfrewshire
Sarah-Jane Dunbar	SJD	Committee Member	Stirling
Scott MacLeod	SMacL	Committee Member	Highlands

In attendance:			
Carolynne Watson	CW	Tenant Priorities Team	Scottish Government

<b>Apologies:</b>			
Alasdair Mackenzie	AMack	Committee Member	Western Isles
Bev Davenport	BD	Committee Member	Moray
June Anderson	JA	Committee Member	Clackmannanshire
Liz McKnockiter	LMck	Committee Member	Moray
Lors Robinson-Moseley	LR-M	Committee Member	West Lothian
Margaret Anderson	MA	Committee Member	South Ayrshire
Margaret Graham	MG	Committee Member	Scottish Borders
Ruth Fraser	RF	Committee Member	Aberdeenshire
Teresa Gallagher	TG	Committee Member	Glasgow
Willie Derrick	WD	Committee Member	Stirling

<b>Absent:</b>			
Lewis McGill	LMcG	Committee Member	Aberdeen City
Kath Fennell	KF	Committee Member	Orkney
Lisa Clayton	LC	Committee Member	Fife

**Scotland's tenant participation and engagement network**

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	AGENDA ITEMS	ACTION
1	<p><b>Welcome, Apologies and Declarations of interest</b></p> <p>GS welcomed everyone to the meeting, noting apologies as above.</p> <p>Under Declarations of Interest:</p> <ul style="list-style-type: none"> <li>• CS noted his role on the Board of the Scottish Housing Regulator and his role on the Board of TIS;</li> <li>• GS noted his role on the Board of TIS;</li> <li>• MD noted her role on the Board of TPAS;</li> <li>• SG noted her role on the Board of Link Group;</li> <li>• SMaL noted his role on the Board of Albyn Housing Society.</li> </ul>	
2	<p><b>Business Matters</b></p> <ul style="list-style-type: none"> <li>• <u>Previous minutes</u>: Approved by SG &amp; LMcK.</li> <li>• <u>Matters Arising</u>: There are no Matters Arising which are not included on the agenda for today's meeting.</li> <li>• <u>Treasurer's report</u>: GS presented the Treasurer's report for the period, highlighting the recent transition to the new HSBC bank account, per the following:           <p>Bank of Scotland Account</p> <p>Opening balance - £4,285.42</p> <p>Money in - £16.37</p> <p>Money out - £204.25</p> <p>Closing balance - £4,097.54</p> <p>Bank of Scotland Account closed</p> <p>HSBC Bank Account opened</p> <p>Opening Balance - £4,097.54</p> <p>Income - £2.29 (£1.79 in interest and 50p refunded overpayment)</p> <p>Expenditure - £263.00</p> <p>Closing Balance as at 31 Jan 26 - £3836.83</p> <p>GS also provided a categorised breakdown of spend as follows: Travel – 93.20</p> <p>Software - £169.80 (Zoom &amp; Basecamp)</p> <p>Service Charge - £4.25 (last service charge from BoS Dec)</p> <p>TIS TP Summit - £200</p> </li> <li>• <u>Correspondence</u>: CS noted 2 letters of resignation for personal reasons received in the period from the last meeting, from LMcK and MG. CS</li> </ul>	

	<p>highlighted that he has since spoken with both LMcK and MG; both are keen to continue with TTS, and a temporary absence has been agreed for both. Members agreed it is important to remain mindful of personal circumstances, and provide members with flexibility where possible.</p> <ul style="list-style-type: none"> <li>• <u>TTS updates</u>: CS updated on the planned recruitment campaign for TTS, highlighting that a promotional letter is in development to be issued to all social landlords. This mailing will also include links to the surveys for the Rent Consultation and Lettings Standards projects, and will include wording on Tenants Together and getting involved which landlords will be able to include in tenants' newsletters and social media posts.</li> <li>• SG updated on developments with Cairn HA; Cairn had previously asked Tenants Together to support them in developing their Tenant Participation work, and SG and GS attended Cairn's staff conference last year to discuss this. SG highlighted that Cairn are keen to continue the dialogue with TTS, and SG &amp; CS will be meeting with the Cairn TPO this week.</li> <li>• CW noted that internal work is progressing with provisional grant allocations for Scottish Government partnership organisations for 2026/27; more information will follow in the coming weeks.</li> </ul>	
3	<p><b>Subgroups</b></p> <p><u>Accessibility group</u>: CS noted that the Scottish Government's Housing Adaptations Review Group will be holding their first meeting on 11 February, and CS has been asked to join the group to represent tenants. CS noted that following the initial meetings of the group he is keen for TTS to resume their internal working group on housing and independent living, with the intention of feeding in tenant priorities directly to the SG group.</p> <p><u>SHR Liaison group</u>: SG updated on the most recent meeting of the group with SHR which took place on 3 Feb. TTS representatives updated on the project work underway on Relet Standards and Rent Consultation, and SHR reps updated on the recent recruitment campaign for Tenant Advisors which is live at the moment. The group also discussed the importance of landlords' websites in ensuring clear, accessible information is available for tenants and service users and TTS reps outlined some of the gaps identified through the recent project work. There was some discussion on SHR's budget, and members noted that a tighter budget for SHR will require broader consideration for SHR in terms of the work they do and how this is done going forward.</p> <p><u>Net Zero/ Decarbonisation</u>: GS highlighted that publication of a report by Changeworks on decarbonisation and Net Zero is expected imminently, and highlighted that the report is also expected to cover tenants' experiences as well as more technical aspects of the installation process. TTS members agreed that it is critical to ensure tenants are engaged in this process, both prior to</p>	

	<p>and during installation, and are hopeful that landlords will take steps as far as possible to maximise value for money for tenants via installations, for example, leveraging available grant funding and taking opportunities to minimise expense for tenants, for example through installation of solar arrays.</p> <p><u>Rent Consultation &amp; Lettings Standards projects:</u> CS noted that as the membership groups are the same for both projects, meetings will be joint going forward, and both projects will be merged on Basecamp to allow members to make best use of time. The next steps for both projects will be developing a survey questionnaire to gather responses from both landlords and tenants around their approaches; further detail will follow on Basecamp and project group members are asked to consider the questions and topics which would be beneficial to include in the surveys. The next meeting of the project group will be Wednesday 18 February, and the estimated completion date for both projects is early to mid April.</p> <p><u>Social Media &amp; Comms:</u> CS highlighted that in light of the current project work going on and the need to progress recruitment to TTS, preparation work around social media planning work will be paused for the moment. Work on the website, updates and blogs will continue, and SMaL will continue to work on and plan content for the website.</p>	
4	<p><b>Agenda Standing items</b></p> <p><u>Working group representation:</u> Detail of the TTS working groups and membership is available on Basecamp and members are encouraged to review and consider whether they have interest in joining any of the working groups.</p> <p><u>Communications Strategy &amp; Action Plan:</u> In addition to the update on social media and Comms above, CS noted that he will be reviewing the Communications Strategy and Action Plan shortly to confirm which items have been progressed/ completed, and which can be progressed imminently in order to push forward on the actions.</p> <p><u>Meeting with Cabinet Secretary:</u> CW has contacted the Cabinet Secretary's Private Office to outline potential dates for a virtual meeting with TTS representatives prior to the pre-election period beginning at the end of March.</p>	
5	<p><b>Website and Basecamp</b></p> <p>CS demonstrated and updated on some of the features of the new Basecamp 4, including making updates to the Basecamp calendar, the card table and work can wait. Members agreed that there is quite a bit to learn with the new Basecamp platform, and noted that it is useful to have support from CS plus the TeamViewer tool while getting up and running. Members agreed that many of the features of Basecamp 4 are useful and will be helpful in supporting communication going forward, especially around the project work on Rent Consultation and Relet Standards.</p>	

6	<p><b>AOCB</b></p> <p>In December 2025, Linda Lennie of Tenants Together and Alan Dalby, previously of the South East Scotland Regional Network, both passed away after a period of illness. SG noted grateful thanks on behalf of Tenants Together members to both Linda and Alan for their work and valuable contribution to tenant participation over the years. Both Linda and Alan will be sadly missed.</p> <p>CS highlighted that Tenants Together intend to take a stand at the upcoming CIH conference on 3 and 4 March at the SEC in Glasgow. CS is progressing arrangements for this currently.</p> <p>Dates have now been shared for the 2026 TPAS Annual Conference, and CS noted that the first day of the conference, Wednesday 17 June, clashes with Tenants Together's June meeting- the first following the AGM. Members agreed to bring forward the date of the Tenants Together June meeting to Wednesday 10 June.</p>	
7	<p><b>Date of next meeting</b></p> <p>Wednesday 1 April at 10am – Via Zoom</p>	

Date	11—Feb-26
Proposed	SG
Seconded	SMacL